

**HISTORIC PRESERVATION COMMITTEE MEETING**

**JULY 20, 2023**

**CITY OFFICES – 35 E 100 N – 11:00 AM**

**MEMBERS PRESENT:** Jim Shurtleff (Chairman, City Council Representative), Kristen Robinson, Leon Hollingshead, Merry Mabbett Dean and Toni Robison

**MEMBERS ABSENT:** Liz Zaleski

**STAFF PRESENT:** Keith Naylor (Assistant Zoning Administrator), Heather Shurtleff (Deputy Recorder)

**STAFF ABSENT:** Mollie Halterman (Mayor), Dan Jessen (City Manager)

**PUBLIC PRESENT:** Rachel Hawkins, Darin Lauritzen, Kelly Harward, Larry and Janelle Zajac

**CALL TO ORDER:** Jim Shurtleff called the meeting to order at 11:00 am

**DOES ANYONE HAVE ANY CONFLICTS WITH ANY MATTER BEING DISCUSSED HERE TODAY?** No conflicts were declared.

Jim Shurtleff welcomed the new members of the committee, Merry Dean and Toni Robinson, and introduced all of the members to one another.

**APPROVAL OF MINUTES:** Leon Hollingshead moved to approve the minutes of June 21, 2023. Kristen Robinson seconded the motion. All members present voted in favor of the motion. The motion carried. The minutes were approved.

Kristen Robinson moved to approve the minutes of June 23, 2023. Leon Hollingshead seconded the motion. All members present voted in favor of the motion. The motion carried. The minutes were approved.

**RACHEL HAWKINS – LIFEQUEST GIRLS ACADEMY – CHANGES TO ROOF AND EXTERIOR – 69 E 100 S:** Rachel Hawkins, and her husband, Monte Hawkins, own the building at 69 E 100 S, formerly the Iron County Nursing Home. Mrs. Hawkins began repairing the roof because it was badly needed. The original roof was tar and gravel roof. The roof leaked for all 50 years of its existence, because it was a flat roof. The Hawkins' put a new, flat roof on when they first bought the building, but the new roof blew off. There was damage to the inside of the building, due to the roof damage. The Hawkins' decided to pitch the roof to stop the damage. The Hawkins' chose a black, asphalt shingle roof, with a small pitch, to keep with the original character. The Hawkins' matched the brick the best they could. The Hawkins' wanted the building to look nicer, while maintaining the integrity of the building. Mrs. Hawkins apologized for not coming to the committee before, but she wasn't aware of the procedure. The committee members looked at the pictures provided by Mrs. Hawkins. (See attached)

The building project was brought to Keith Naylor's attention. Mr. Naylor said one of the main concerns he had with the project was the trusses weren't engineered, but built on site. Mr. Naylor spoke with Rachel Hawkins, and let her know that she needed a building permit for the roof repair and remodel.

Jim Shurtleff mentioned that the committee and the City were trying to get the word out to residents who live within the Historic District regarding meeting with the Historic Preservation Committee whenever they made exterior changes, or built within the Historic District. Keeping and preserving the look of the buildings is important, and making sure it fits with the feel of the Historic District.

Jim Shurtleff said he thinks the work done at the school is really good. Kristen Robinson said it looks great. The other members of the committee agreed that the changes were a good fit.

Rachel Hawkins turned a building development packet in to Keith Naylor.

**Leon Hollingshead moved to approve the changes as they were presented. Merry Dean seconded the motion. All members present voted in favor of the motion. The motion carried.**

Rachel Hawkins and Darrin Lauritzen left the meeting at 11:10 AM.

**TINKS – 298 N MAIN – NEW SIGNAGE:** Kelly Harward with YESCO Signs proposed removing the existing signage on the building, and replacing it with a new set of signs (see attached). Mr. Harward said the canopy where the gas pumps were will be removed as well. Where the bay doors now sit, there will be a solid wall, and the standard NAPA logo will go there. The Historic Preservation Committee looked over the pictures of the proposed signage. It was mentioned that the look and color scheme of gray and blue was pretty standard for NAPA. When asked, Keith Naylor said he had nothing to add.

**Kristen Robinson moved to approve the signage as presented. Toni Robison seconded the motion. All members present voted in favor of the motion. The motion carried.**

Kelly Harward left the meeting at 11:14 AM.

**PAROWAN CITY CORPORATION – CHANGES TO POOL – 89 S 300 E:** Larry Zajac said he was representing the Parowan Pool at the meeting. Mr. Zajac recognized that the changes should have come to the Historic Preservation Committee sooner.

Larry Zajac showed all present a slide presentation of the changes to the pool. (See attached) Mr. Zajac and the committee spoke at length about the project. Below are some key points of interest regarding the changes to the pool:

- The east side is now a shade and food pavilion, and corrugated rolled barn doors will be added.
- Corrugated metal roofing in a patina green color replaced shingle roofing, and was added to the new structures.



- Corrugated metal was intended to skirt underneath the soffit around the building, to replace boards that were tacked and coming loose.
- The outside walls of the pool were modified from solid brick to brick on the bottom and iron railing around the top.
- The gates will tie in with the iron fencing. The gates were donated. Due to the powder coating company being behind schedule, the gates will be powder coated during the off season.
- The perimeter fence was not only changed to a stub wall and iron railing, but an opening was added to allow access to the new patio area.
- The roofing structure of the patio area will remain relatively open, and corrugated metal put behind the end trusses to expose the end trusses for the final look. The corrugated metal will also close in the trusses to birds and other wildlife.
- Building has been covered with white stucco and landscaping rock was brought in at the front. The front double doors have been replaced.
- The heater has been moved from the west side of the building and put inside an enclosure for mechanical reasons, and for a cleaner look. The old chain link heater enclosure was removed.
- The west side of the building will get the same rough truss and corrugated metal treatment as mentioned earlier.
- Artificial turf was added to the east retaining wall and some added back in the shade structure area.
- The original plaque was kept in the exterior wall.
- One stationary window at the front of the building was replaced with a functioning 8 light window. The window was changed out to be able to open and close for ventilation. The other side still had the block glass window.
- A timber looking structure was added where the baby pool used to be. Sunbrella fabric will be added to the roof of the structure, and will be able to close for sun protection and open for sun. When open, the fabric will be stowed underneath a metal covering. The fabric should last a couple of years. Total cost of the fabric shades was approximately \$800.
- 2 more shade pavilions will be added around the perimeter in the future.
- Murals are scheduled to be hung inside the swimming pool area. The murals will be periodically swapped out for murals by different artists. The murals will be able to be viewed outside of the walls of the pool.
- Plans for a flag pole at the front entrance of the building, to be put in quite soon.
- There will be a 2 ft X 3 ft metal sign added to the barn wall, and I will say, "Parowan Pool, Established 1952"

The committee members had a few questions and concerns:

Merry Mabbett Dean asked what the need or intent was in placing the metal skirting underneath the soffit. Larry Zajac answered to replace the boards with something to go with the theme that was low maintenance.

Larry Zajac said the glass block window could be left in place, or replaced with the same style of 8 light window that had been put in on the other side of the front of the building. Mr. Zajac asked what the committee members thought. Kristen Robinson said she liked the glass block window, but if the need for ventilation was important, she would be okay with replacing it. Jim Shurtleff asked if the glass block window was to be replaced, would it be symmetrical with the opposite window. Mr. Zajac said it would be within a couple of inches, very similar. Merry Mabbett Dean asked if more light was needed behind the glass block window. Mr. Zajac answered light was not the issue, more ventilation had been requested.

Merry Mabbett Dean asked if the metal sign on the barn wall would be hung in front of the end truss or hung from the bottom of the truss. Larry Zajac answered he thought it would hang from the bottom of the truss. Toni Robison thought the wood might rust from the metal sign. Mr. Zajac said the wood would weather except for behind the metal sign. Mr. Zajac asked the committee to tell him if the wood weathering would be a problem. The wood could maybe be treated with a clear coat or oiled, but the sealant would have to be maintained.

Leon Hollingshead wondered about the gap between the corrugated metal and the end truss. Mr. Hollingshead was concerned about the possible danger of a child climbing through after hours into the pool area.

Leon Hollingshead asked if the pool would be able to be rented for parties and family functions. The answer was yes, the pool could be rented, and was already being rented in the evenings.

**Leon Hollingshead moved to approve the changes that had taken place and those changes still to come that had been mentioned in the meeting. Kristen Robinson seconded the motion. All members present vote in favor of the motion.**

Jim Shurtleff wanted it stated in the record that the pool remodel was done on the fly, without any word to the Historical Committee or the City Council, and it bothers him. Mr. Shurtleff said, not to take away from the amazing volunteerism, but the process was disingenuous and it was insulting that there was no consultation from the Historic Preservation Committee or the City Council, which is in direct violation of our own city ordinances. Mr. Shurtleff didn't know if some members of the City Council were showed the plans, but no plans were ever brought to the entire City Council.

Larry Zajac said he would like to help raise awareness of the Historic District and the Historic Preservation Committee.

Toni Robison and Kristen Robinson both stated that if the plans were taken to the City Council, they then would have been taken to the Historic Preservation Committee. Kristen Robinson pointed out that this project wasn't done by a private citizen who didn't know about the Historic District, it was done by the City who already knows about the Historic District and the Historic Preservation Committee.



Larry Zajac said the City was not required to draw a building permit, but the City did eventually. In the beginning the permit didn't need to be drawn so a box wasn't checked; Mr. Zajac said other than that, he agrees, those involved should have known better.

Jim Shurtleff told Larry and Janelle Zajac that he appreciated everything they had done for the pool; it looks great and is a great asset to the community. Everyone involved is to be commended. Mr. Shurtleff said the best thing about the remodeled pool is that it didn't cost \$11.2 million. Everyone in attendance agreed.

Larry Zajac asked if the committee would like to see what the murals will look like. The committee did want to see the murals. Keith Naylor wanted the committee to remember that the historic looking murals would, in fact, serve a modern-day purpose, which was free advertising. The committee discussed the matter briefly. Jim Shurtleff asked that it would be much appreciated if the murals were brought before the committee for viewing before they were installed. Mr. Zajac said he would make that happen.

Larry Zajac mentioned to the committee that the murals were being arranged to go on the walls for the July 24<sup>th</sup> grand opening, which was next Monday. Kristen Robinson asked if the murals were being painted directly on the walls and Mr. Zajac couldn't answer that. After more discussion, it was suggested that the committee take a 10-minute recess while Mr. Zajac found out more information about the murals.

**Kristen Robinson moved to call a 10-minute recess. Merry Mabbett Dean seconded the motion. All members present voted in favor of the motion. The motion carried.** The recording stayed on during the recess.

The committee reconvened at 12:07 PM.

Larry Zajac had found out that the murals would not be applied to the building, but put on concrete panels, roughly 4 ft X 6 ft. Mr. Zajac showed the committee the drawing. The artists would be changed out periodically. Artists would submit work and be approved for display. The committee members liked the idea that the murals wouldn't be painted on the walls.

The committee members took a moment to fill out the forms for the meeting.

**Member Comments:** Jim Shurtleff asked if a committee member could fill out the request forms during the meeting. Toni Robison volunteered to be the petition form filler-outer. Mr. Shurtleff thanked Mrs. Robison.

Jim Shurtleff read parts of the Historic Preservation ordinance to the group, including the area of the Historic District. Heather Shurtleff had handed out copies of the ordinance and other pertinent information to the committee members.

Cheryl Mount and her family had donated the flagpole. It would be dedicated on Monday at 11:00 AM, and the dedication was open for everyone to attend.

Jim Shurtleff would get copies of Appendix A, as mentioned in Parowan City Ordinances 15.42, to the committee members. Those historic buildings and markers are those mostly outside of the Historic District boundaries.

**Public Comments:** Larry Zajac said they had been broadcasting over social media and email, the grand opening of the pool on Monday, July 24<sup>th</sup> at 11:00 AM. There is no intent to leave anyone out, everyone is welcome and invited to attend.

**ADJOURN:** Leon Hollingshead moved to adjourn. Kristen Robinson seconded the motion. All members present voted in favor of the motion. The motion carried. The meeting adjourned at 12:22 PM.

8/10/2023

Date minutes were approved