

**PAROWAN CITY AIRPORT BOARD MEETING
MONDAY- MARCH 6, 2023
PAROWAN CITY OFFICES – 35 EAST 100 NORTH – 4:00 PM**

MEMBERS PRESENT: Pat Wall (Chairman), Jim Shurtleff (Council Representative), Dave Norwood, Del Tanner, Jr. (via cell phone)

MEMBERS ABSENT: Dave Cowen

STAFF PRESENT: Dan Jessen (City Manager), Mollie Halterman (Mayor), Heather Shurtleff (Deputy Recorder)

PUBLIC PRESENT: Mick Lauer (Parowan Airport FBO), Matt Jakus, Carlyn Joy Bedwell

CALL TO ORDER: The meeting was called to order at 4:00 PM by Pat Wall.

DOES ANYONE HAVE ANY CONFLICTS OR PERSONAL INTEREST IN ANY MATTER ON THE AGENDA WHICH NEEDS TO BE DECLARED? No one declared conflicts.

APPROVAL OF MINUTES: Dave Norwood moved to approve the minutes of December 5, 2023. Jim Shurtleff seconded the motion. All members present voted in favor of the motion. The motion carried. The minutes were approved.

RUNWAY CONSTRUCTION PROJECT – DAN JESSEN: Dan Jessen turned the time over to Mick Lauer, Parowan Airport FBO. Mr. Lauer talked about the well-attended pre-construction meeting with Judd Hill from Armstrong Consultants (Armstrong), held on February 27, 2023 at the Parowan Airport. The bids would go out. Mr. Lauer had been answering questions about what would be done with the tailings from the project. The tailings would be recycled back into the asphalt for the project and there shouldn't be a lot left over.

Mick Lauer said the runway project would start on July 1, 2023 or later, if possible, to give the Glider Festival their time at the airport before construction begins. Mr. Lauer said the airport has been explored, and he has some ideas on specifics regarding construction, however, the majority of the questions would be answered after the bid was awarded. Mr. Lauer said if there was enough money left over from the runway project, the airport would get LED lights.

Dan Jessen said Parowan City's match on this project was \$134,000. The good news is Armstrong had 11 packets out to contractors; generally, the more competitive the bidding, the lower the price tag. The bid opening was moved from March 7 to March

14th, and Armstrong would look at the bids and bring a recommendation to the City Council. The bids would be seen by the Airport Board if the timeframe allowed. Judd Hill told Mr. Jessen that there are 9 different aspects that the City Council would need to be ready to move on quickly, so the process wouldn't be slowed down. The less time the airport was shut down the better; hopefully only for approximately 60 days for construction, with another 30 days for construction prep and survey work.

Mick Lauer talked about improving the road into the airport just enough to get the project done, because the construction vehicles would dig up the road. Mr. Lauer talked about possibly using the access gate by Batista's hangar so the trucks don't ruin the asphalt. Dave Norwood said Batista would need to be asked about using the gate. Mr. Norwood also had concerns, because he felt the road wasn't very heavy and would need to be built up to withstand the heavy equipment. Mr. Lauer said the construction company would build up the road if they wanted to use it. Dan Jessen said the company awarded the bid would need to include something like that in their contract, because they would need to restore the road to at least how it was before construction.

MAIN HANGAR ROOF UPDATE – DAN JESSEN: Dan Jessen said repairing the damage to the main hangar is the City's responsibility. The roof had been leaking for some time, and then a bad storm popped the screws and detached the roof significantly. Mick Lauer and his people were able to help quickly, with buckets for the water coming in, and throwing tires on the roof to weigh it down. A claim has been filed with the insurance company. Bids have gone out for the repairs and the bid was awarded; however, the weather has been so bad the repairs haven't taken place yet. Mr. Jessen had just heard from the roof contractor and he said next Tuesday might be the day for the repairs. The roof will not be replaced at this time, the insurance will only pay for damage repair. Mr. Jessen asked all of the companies bidding on the project to include pricing for damage repair and for a roof rehab. Mr. Jessen mentioned that this roof is the building's original roof, and talked about specific issues, including rotted screws, gaskets, and old fiberglass panels; other than those things, the roof seems to be in pretty good condition. Mr. Jessen said there may be some ARPA money left to help with the repairs.

Dan Jessen said it would be so good to be able to swap out the present lighting in the main hangar to LED lights; it would be a brighter space and it would help reduce the power bill for the City. The money is in the operational budget.

INTRODUCE NEW BOARD MEMBER – DEL TANNER, JR. – DAN JESSEN: Del Tanner, Jr. lived in Arizona and Ohio before moving to Parowan a few years ago. Mr. Tanner usually works from home and runs a technology marketing business. Mr. Tanner started flying in 2001; he is not current right now, but loves flying helicopters. Mr. Tanner is passionate about Parowan and how aviation can support the community. The board welcomed Mr. Tanner.

Del Tanner, Jr. left the meeting at 4:18 PM.

STAFF COMMENTS: Dave Norwood asked if there were plans for crack sealing on the taxiways. Dan Jessen answered crack sealing is on the capital improvement list for this year, and the City has a grant for \$211,111 with a 10% match. By the end of the year the airport will have a brand new runway and freshly crack sealed taxiways. The board discussed the damage to the taxiways, and some of the cracks are 3 inches wide. Mr. Jessen is working with Judy Schiers, Parowan City Treasurer, and the City Council on the budgeting. The City is looking at paying approximately \$150,000 in match funds this year from the general fund, that is significant; however, getting 90% grants for both the runway and taxiways is a great thing, it will be money well spent. The board discussed materials used for crack sealing.

Pat Wall asked how the Virtower system was working out and if it was collecting data yet. Mick Lauer said the Virtower system is up and working and he has a training for it on Thursday. Mr. Lauer said he didn't have to turn any data in, because UDOT paid for everything they have access to the data. UDOT will run the quarterly data. Mr. Lauer hasn't received any documentation from UDOT yet because the system hasn't been working for very long. Pat Wall asked if there had been any noise or altitude complaints recently. Mr. Lauer answered no, there hadn't been any complaints recently.

Jim Shurtleff asked if the board would consider sending a card to Don Horton for his years of service on the Airport Board. Mr. Horton's health has taken a turn for the worse and had to withdraw from this board and the Water board. Heather Shurtleff would take care of a card for Mr. Horton. The board said they appreciated his knowledge and input and that Mr. Horton would be missed.

Mick Lauer said the wild life fencing survey was complete at the airport. The biologist stopped counting at 50 deer on the runway in one evening. Mr. Lauer talked to Judd Hill and the final details were being sorted. The fence will be 9 feet tall and have a topper, and will surround the whole airport.

Mick Lauer said the rotating beacon had stopped working and it would be approximately \$13,000 to get a new one. Mr. Lauer pulled the old beacon apart and a new motor should arrive today. Judd Hill is in the process of getting funding to get a new beacon.

Mick Lauer said he would brag on Dan Jessen for a minute...Mr. Lauer asked Mr. Jessen if he could please borrow the extra police truck if the police department wasn't going to use it. Mr. Jessen arranged it with Chief Adams, and the airport now has a dedicated truck. Mr. Lauer uses it every day, and uses the lights on the truck to help scare away the deer from the runway. Mr. Lauer said he appreciates doing business with people who care and listen. Mr. Lauer showed the board what the truck would look like with the

decals, which would include a Parowan City logo. The FAA said the lights wouldn't need to change from amber, the red and blue are fine. Mr. Lauer said he has used the truck for air ambulance call outs and for missing aircraft and it's working well.

Mick Lauer said, as of now, there were two air ambulances in Iron county, one stationed at the airport and one at the Cedar City Hospital; they are from different companies. Mr. Lauer was also in discussions regarding a possible future hangar for the air ambulances.

Jim Shurtleff asked how things were going with SUU Aviation. Mick Lauer said things were good. SUU Aviation was aware of the runway construction shutdown and that occasionally the taxiways would also be shut down.

Jim Shurtleff asked if there were any issues with the fuel. Mick Lauer said no issues at all. Mr. Lauer mentioned that when the coyote hunting helicopter comes in, they purchase a lot of fuel, which is good.

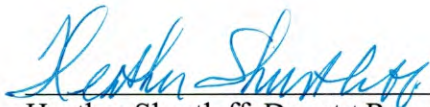
Mayor Halterman mentioned that there would be another airport board member coming soon.

PUBLIC COMMENTS: None

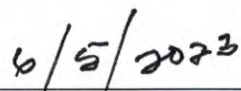
ADJOURN: Jim Shurtleff moved to adjourn the meeting. Dave Norwood seconded the motion. All members voted in favor. Meeting adjourned at 4:34 PM.



Pat Wall, Chairman



Heather Shurtleff, Deputy Recorder



Date minutes were approved