

**PAROWAN CITY AIRPORT BOARD MEETING
NOVEMBER 6, 2023
PAROWAN CITY OFFICES – 35 EAST 100 NORTH – 4:00 PM**

MEMBERS PRESENT: Pat Wall (Chairman), Jim Shurtleff (Council Representative), Dave Norwood, Luke Carlson, Del Tanner, Jr.

MEMBERS ABSENT: Dan Cowen

STAFF PRESENT: Mollie Halterman (Mayor), Heather Shurtleff (Deputy Recorder)

STAFF ABSENT: Dan Jessen (City Manager)

PUBLIC PRESENT: Mick Lauer (Parowan Airport FBO), Matt Jakus, Carlyn Bedwell

CALL TO ORDER: The meeting was called to order at 4:00 PM Pat Wall.

DOES ANYONE HAVE ANY CONFLICTS OR PERSONAL INTEREST IN ANY MATTER ON THE AGENDA WHICH NEEDS TO BE DECLARED? No one declared conflicts.

APPROVAL OF MINUTES: Pat Wall asked for the change in the minutes of Dan Cowen being absent on October 2, 2023, not Dan Cowen.

Jim Shurtleff moved to approve the minutes of October 2, 2023 with the proposed change. Del Tanner seconded the motion. All members present voted in favor of the motion. The motion carried. The minutes were approved.

Luke Carlson arrived at 4:01 PM.

Pat Wall pointed out that item #4 on the agenda was a duplicate of item #2. Heather Shurtleff apologized to the board for the error.

REPORT ON RUNWAY UPGRADE PROJECT: Mick Lauer began by saying the asphalt for the runway project is 100% complete. The items left to complete are the lighting and the new PAPI System (Precision Approach Path Indicators). The lighting contractors are on site and preparing the concrete extensions. The lighting and the PAPI System have not been delivered yet, but are expected to arrive in about a week. The runway may be open around November 15th. Mr. Lauer said the notum for the airport runway is good until November 20, 2023.

Mick Lauer said the FAA is closing airports where the PAPI Systems are not inspected and checked for alignment within the last year. Mr. Lauer is in contact with the

contractors to get everything set, and the system will be inspected once a year and reported to the FAA appropriately. This new PAPI System is computerized and Mr. Lauer will get trained accordingly.

Mick Lauer said there will be all new signage and LED lights, and when the 130 reflectors come in, they will be installed.

Del Tanner asked if the runway was to open early, how hard would it be to take down the notum. Mick Lauer said it would take a phone call and it would be easy.

STAFF COMMENTS: Pat Wall mentioned that Dan Jessen wasn't in attendance, but wondered how things were progressing on the lease proposals. Mick Lauer said he hadn't been updated on that matter. Jim Shurtleff said nothing had been mentioned in City Council meeting. Mr. Lauer said it would take some time, as there were several things that needed updating, not just the cost of the lease. The update would require getting some comps from other airports.

The board discussed, at length, possible issues to iron out with the new lease agreement, including hangar storage, owner hangars vs. city owned hangars, hangar #9 (which is a T-hangar), square footage vs. front footage for the calculation of the lease fees, snow removal, crack sealing (pavement preservation) and worries about forcing hangar owners to sell their hangars.

Mick Lauer assured the board that the City had no intention of going after anybody, steps were merely being taken to properly update the leases.

Pat Wall said the City may want to take some direction from the FAA. Mick Lauer said that may be true, however, the FAA can get really strict on certain matters where the Airport Board may have the leeway to be a little more lenient.

Mayor Halterman said that Dan Jessen plans to have something for the board to see next week.

Pat Wall said he would like something emailed to the board.

Pat Wall wished Jim Shurtleff the best in the elections.

Pat Wall, after Public Comments, added a conversation about St. George Airport being in the middle of a firestorm. No touch and go's were allowed at the airport without an advance permit. The local pilots were all-up-in-arms, and holding a meeting on November 8th, 2023. Mick Lauer said that was due to construction at the St. George Airport; where the Parowan Airport had to go down 3 to 4 feet to take care of sink holes, St. George is having to go down approximately 16 feet to get rid of their sink holes due to the blue clay. The current state at the St. George Airport is only temporary.

PUBLIC COMMENTS: Matthew Jakus expressed concerns about the airport turning into an HOA and becoming unfriendly. Mr. Jakus didn't like the idea of asking around to see what other airports think; the Airport Board should think about policies and procedures that will work for Parowan.

ADJOURN: Dave Norwood moved to adjourn the meeting. Jim Shurtleff seconded the motion. All members voted in favor. Meeting adjourned at 4:18 pm.

12/4/2023
Date of Approval