

**ORDINANCE NO. 2022-11-01**

**AN ORDINANCE ESTABLISHING THE PAROWAN CITY  
ECONOMIC DEVELOPMENT COMMITTEE**

**WHEREAS**, Parowan City, Iron County, State of Utah, a body politic, is a municipal corporation organized and established for the purpose of providing municipal services to its residents; and

**WHEREAS**, Parowan City is organized to provide various services to its residents, including developing strategies for positive growth, development of business opportunities and to enhance the quality of life within the City through organized growth, and to provide funding for community advancement; and

**WHEREAS**, Parowan City desires to form an Economic Development Committee for the purpose of creating an awareness both in the public and private sectors of effective community and economic development, positive community growth and developed amenities which enhance the quality of life within the City; and

**WHEREAS**, Parowan City has desires to promote organized and healthy growth through development of businesses which provide a positive opportunity for clean, healthy and sustainable employment and desirability to reside in the City; and

**WHEREAS**, Parowan City desires for the Economic Development Committee to assist its goals of improving Parowan City's economic base, employment opportunities and quality of living.

**NOW, THEREFORE, IT IS HEREBY ORDAINED** by the City Council of Parowan City, Parowan County, Utah, that an Economic Development Committee be established in accordance with the Title and Sections attached hereto as Exhibit "A".

This ordinance is hereby passed and adopted by the Parowan City Council on the 10th day of November, 2022, and will take effect immediately upon its adoption.

\_\_\_\_\_  
Mollie Halterman, Mayor  
Parowan City, Ut

<b><u>VOTING:</u></b>	Aye	Nay	Abstain
James W Shurtleff	_____	_____	_____
Matthew Gale	_____	_____	_____
Sharon Downey	_____	_____	_____
David Burton	_____	_____	_____
Rochell Topham	_____	_____	_____

ATTEST:

\_\_\_\_\_  
Callie Bassett, City Recorder

#### 2.14.060 Parowan Economic Development Committee

The Parowan City Economic Development Committee, consisting of a five member board, is hereby officially created. The committee members shall be appointed by the Parowan City Mayor with the advice and consent of the Parowan City Council. A member of the Parowan City Council shall be designated as a Liaison to this committee by the Parowan City Mayor and the City Manager or another City employee appointed by the City Manager shall serve as the secretary to keep minutes. The five member board shall serve on staggered terms with one member being appointed to serve for one year, two members for two years, and two members for three years. Thereafter, all member appointments shall be for three year terms. The Board shall elect a Chairperson who shall call and conduct meetings of the Committee for one year, provided no Chairperson shall serve more than two consecutive years. A member may be replaced at any time by the majority consent of the City Council, and any vacancy, resignation or removal shall be filled for the remaining term of the members ceasing to be a member of the Board in the same manner as an original appointment. All meetings shall be conducted pursuant to relaxed Robert's Rules of Order as administered by the Chairperson. The qualification for appointment of a person to the Board shall include demonstration of positive interest in the development of Parowan City, a desire to create job opportunities, and status as a resident or representative of a property or business owner within the City limits.

- A. **Organization.** The Committee shall hold such periodic meetings as it may determine, but not less than quarterly. At least three members must be in attendance to form a quorum. The Committee is not a public body pursuant to the Utah Open and Public Meetings Act, so it does not have to have its meetings in public, allow public input, record its meetings, or take minutes of its meetings as a matter of state law. These bylaws shall require city staff to take minutes of the meetings and encourage the Economic Development Committee to conduct its meetings in public.. The members of the Committee shall not be entitled to any compensation but shall receive actual travel or other expenses incurred upon prior approval by the Parowan City Council in accordance with the City's employee travel policies for reimbursement. All travel shall be pre-approved by the City Manager.
- B. **Powers and Duties.** The purposes for the creation and continued existence of the Committee are to create an awareness both in the public and private sectors of the City's goals and desire to encourage effective community and economic development while promoting positive community growth, develop public and private amenities, and to encourage cooperation between the public and private sectors of the City to provide an effective community economic development program which will promote the upgrading, attraction, joint cooperation and promotion of the City's residential and business communities. The Committee is empowered to evaluate the City's current existing economic conditions, future development and growth opportunities, current and future community programs and opportunities, and to advise and make recommendations to the Parowan City Mayor and the Parowan City Council related to new and existing strategies for economic development within the City. The Committee should support projects that foster, promote, and enhance local economic development efforts, and promote recreational opportunities while being sensitive to historical preservation. Special meetings may be called for unique circumstances when a response from the Committee is required. The Chairperson may call special meetings. When calling a special meeting the Chairperson shall notify all members of the Board at least twenty-four (24) hours prior to the meeting, barring an emergency. The notice from the Chairperson must contain the time, location, and date of the meeting. The Chairperson

shall inform the members of the general subject matter of the meeting. The notice may be sent by mail, email, text, personal contact, or by phone.

- C. **Public Expenditures.** The Committee shall have no authority to appropriate and expend public money not to incur any obligations on behalf of any of the governmental entities with representation on the Committee, but may work to advise and assist the City with obtaining grants or financial opportunities to enhance the economic growth of the City through various applications, but only upon prior consent and approval of the City Staff and City Council.
- D. **Recommendations.** The Committee shall submit its recommendations to the City Council either by a member, or in writing or both, and the Council shall as expeditiously as possible thereafter, take such action as is deemed advisable.