



Parowan City Council Meeting
January 12, 2023 – 6:00 p.m.
Parowan City Council Chambers
35 E 100 N, Parowan, UT 84761

Elected Officials Present: Mayor Mollie Halterman, Councilmember David Burton, Councilmember Sharon Downey, Councilmember Jim Shurtleff, Councilmember Rochell Topham

City Staff Present: Justin Wayment, City Attorney; Heather Shurtleff, Deputy Recorder

Members Absent: Councilmember Matthew Gale and City Recorder Callie Bassett

Public Present: Larry and Janell Zajac, Doug Fox, Sam Halterman, Jessica Smith, Mary Hanley, Jill Hanley, Seth Fotheringham, Ron Clayton, KC Jones, Scott Fotheringham, Heather Peet

1. **Welcome and Call to Order:** Mayor Halterman called the meeting to order at 6:00 p.m.
2. **Opening Ceremonies:** Mr. Doug Fox offered the invocation. He then led the council and the public in the pledge of allegiance.
3. **Declaration of Conflicts With or Personal Interest In any Agenda Items:** No conflicts were declared.
4. **Approval of Meeting's Agenda:**

Mayor Halterman said there needed to be some adjustments to the agenda. Items 7 and 8, the ordinance process was not in the correct format. They will be able to be discussed this and will still hold the public hearing, but the approval of the ordinance will be tabled until January 26, 2023. Also, the regular work meeting agenda item of member reports was left off the work meeting. This was added as agenda item 13, making the closed session agenda item 14, and adjournment item 15.

MOTION: Councilmember Shurtleff moved to accept the amended agenda as outlined by the Mayor.

SECOND: Councilmember Burton seconded the motion.

VOTE: All councilmembers voted in favor of the motion. The motion carried.

5. **Public Comment:** There were no public comments.

PUBLIC HEARING

Parowan City Council will hear comments regarding the considered amendments to the Parowan City Municipal Code (PCMC) 7.10.040, 7.10.080, 14.06.050(D), and 14.06.070(F), to remove provisions for a water development fee, which will improve consistency throughout the municipal code.

Impact Statement. Dan Jessen explained that these amendments to the ordinances clean up the verbiage to make things more readable, plain, and understandable. He said the meat of what is being changed is getting rid of any language in the code referring to a water development fee. Due to the current water situation, it was viewed in the best interest of the city to strike the code that allowed for water development fees. That was done, however not completely. These amendments clean up the ordinance and rid the ordinance of language regarding water development fees.

MOTION: Councilmember Topham moved to open the public hearing regarding consideration of amendments to the Parowan City Municipal Code (PCMC) 7.10.040, 7.10.080, 14.06.050(D), and

14.06.070(F), to remove provisions for a water development fee, which will improve consistency throughout the municipal code. There will also be a public hearing on amendments to 7.10.070.

SECOND: Councilmember Burton seconded the motion.

VOTE: All councilmembers voted in favor of the motion. The motion carried.

There were no comments from the audience.

MOTION: Councilmember Downey moved to close the public hearing on amendments to said municipal code.

SECOND: Councilmember Topham seconded the motion.

VOTE: All councilmembers voted in favor of the motion. The motion carried.

PUBLIC HEARING

Parowan City Council will hear comments regarding the considered amendments to the Parowan City Municipal Code (PCMC) 15.38.020 to change 'Recreational RV Parks' from permitted use to conditional use in the HS-1 Zoned District; and 15.56.030 to change the length of stay from 14 days to transient in order to allow the conditional use permit to determine the length of stay allowed in a Recreational RV Park.

Impact Statement. Dan said there was a considerable discussion regarding this in the planning and zoning commission meeting. They came forward with a favorable recommendation to consider the changes they council was looking at. He said, to make this very clear, they are talking about amending the ordinance, they are not talking about special treatment for a specific RV park. The reason it is was even being discussed was because Painted Hills RV Park approached the planning and zoning commission.

The current code limits the number of days an RV can stay in the park to 14 days. This is hard code. He said they wouldn't be able to give a variance or a conditional use permit to adjust that. The council will not be considering code only for Painted Hills RV Park, but for any RV park in the city. These amendments also clean up language, getting rid of "RV Coach" and replacing it with "RV". It would also change the 14-day limit stay to "lodging of a transient nature". This makes it more open ended. This would also make it so a conditional use permit would be required to determine the length of stay allowed. This would allow the planning commission, every time they were approached by someone to put in an RV park, to look at specific conditions and to place conditions on an RV park of whatever nature they wanted to mitigate potential problems. For example, they could say that no more than 25% of the park should be allowed to have a longer stay, and that longer stay could be defined as 180 days or 120 days or 90 days, and the rest of the park would still be at 14 days or whatever conditions they wanted to put on. The conditions would be tied to problems they were trying to mitigate. By keeping the word "transient" it is implied that there is not permanent stay. The transient nature also allows them to collect transient room tax, which has its own definition in state code.

These amendments also do not allow permanent stays of an RV in any way. Parowan has had issues with people staying in RV's temporarily on a piece of property while building a home. There have been questions about whether or not this is allowed, and the code has been vague. These amendments put controls on this, limiting the stay to one year with an active building permit.

MOTION: Councilmember Topham moved to open the public hearing for making amendments to 15.38.020 to change 'Recreational RV Parks' from permitted use to conditional use in the HS-1 Zoned District; and 15.56.030 to change the length of stay from 14 days to transient.

SECOND: Councilmember Downey seconded the motion.

VOTE: All councilmembers voted in favor of the motion. The motion carried.

KC Jones, part owner of Painted Hills RV Park, addressed the council. He expressed appreciation and thanks to the council for considering these changes. He thinks it will allow them to help the city maximize the transient room tax. He said most of the communities in the area do not have this type of a restriction or this restrictive of a parameter for length of stay. He said they have had to turn away customers who have ended up going to Cedar City. They are trying to help themselves and other businesses, as well as maximize the tax revenue. This will give them the opportunity to demonstrate that they have appropriate policies and procedures in place. He said as the city identifies any concerns or issues, they can demonstrate that they have mitigating policies and procedures in place to help eliminate any concerns the city may have. He expressed his appreciation again to the council for the support in making these changes.

Heather Peet, resident, small business owner, and member of the planning commission, addressed the council. She said she was a little surprised at the attendance at the meeting, and wondered if the public didn't understand what was going on. She said what was advertised was that code would be amended and that a conditional use permit would be given for an RV park, and to change the words "14 days" to a transient status. She said doesn't think that the town realizes that they are asking for a high percentage (30%) of RVs to stay there for six months. She said it is disappointed that it was not clarified what the business is asking for, and the fact that they asked for it the day after they opened. She said they went into this business plan knowing what the rules of the city were and they chose the location. That was their decision. She said the town has not experienced the impact of the RV park yet, and how it is going to affect and tax the police department, the city's resources (water, sewer, electric). She said the park hasn't gone through a peak season yet to see what that will be like. She said she is concerned, and would encourage the council to table this item for now. She said she doesn't want to say never, but she doesn't think today is the time.

Dan Jessen clarified that the public hearing and what was put in the paper is very factual. This states that the ordinance will go from a 14 day stay to transient, and that a conditional use permit is required. If this ordinance passes to change the code, the RV park that Ms. Peet mentioned would have to come in for a conditional use permit, and then would ask for whatever time that is. The planning commission could actually deny it, so when we say this will allow them to stay for six months, that is not true. This will allow them to come in and ask for a conditional use permit to propose something. That's all it will do. Dan said he wasn't trying to be argumentative, he said that's why what was posted said what it said, because that's what it does. Conditional use permits are hammered out in planning commission meeting.

Justin Wayment said there are no public hearings on conditional use permits, there never is, because those are administrative decisions, not legislative decisions. He said, secondly, in looking at the advertisement, he reviewed it and he said it is a lot more thorough than many of them and plentifully covered what needed to be covered to give the public notice. He said if they were interested enough, the public had the ability to be here.

Jessica Smith, resident, addressed the council. She asked what a conditional use permit looks like. She asked if the planning commission might already have an idea of what would need mitigating or do they come up with that once someone comes in for a conditional use permit. She asked if they already have something outlined for what would fit for a conditional use permit.

Dan Jessen said explained that there is a table of uses in the code that can be done in particular zones. This zone is specifically highway services, and under highway services you can see what is a permitted use, what is not a permitted use, and what is permitted as a conditional use. A conditional use means that it is implied that the use may have some challenges to be approved. In a case like that, they will always have to go to planning and zoning and apply for a conditional use permit. At that point, any member of the planning commission can indicate that they have concerns about the impact of the development or business in that area, and that is why it is conditional in nature. In this case specifically, the concern is how long is the stay in the park. The planning and zoning commission can ask for all plans and intentions and can discuss the impact on the city and the citizens. The conditional use can be denied or accepted with certain conditions that mitigate the impact on surrounding property owners, the city and the citizens. As long as the property owner can show what they can do to mitigate problems, the conditional use permit is administratively granted. If there is not any real way to mitigate problems, the conditional use permit can be denied. This gives the city more flexibility in putting constraints on property owners.

Justin Wayment said that there is a list of questions asked on a conditional use permit. There is also a parameters check-list that should be followed. The reason it is done this way is so everyone is treated equally who comes before the planning commission for a conditional use permit. Dan said the other advantage of a conditional use permit is if the person who has been given that conditional use permit doesn't abide by the conditions put forth on them, it can be revoked. Councilmember Burton asked if there is a time frame with that conditional use. Justin said that conditional use permit runs forever with that land unless it is revoked.

Janell Zajac, resident, said she is in favor of passing this ordinance. She said she believes this would allow Parowan City more control over the things that would affect its residents by issuing conditional use permits and being able to question the owner of every RV park about the rules of their park and the enforcement of those rules and really be able to pin the down to do that. She said she is also in favor of editing and modifying most of our ordinances, at least for the sake of consistency, spelling and grammar.

Larry Zajac, planning commission chairman, said he wanted to point out that there is an additional control with this conditional use permit being as this applies to an RV park. He said the administrative authority of the planning and zoning commission is somewhat restricted when it comes to RV parks, so anything they decide on comes before the council to be voted on. He feels this will be the same with the conditional use permit as this is an RV park. So they would make a recommendation to the council, then the council would have the opportunity to comment on it and modify it should they feel it necessary to do so. Dan said that most conditional use permits are approved at the planning commission level, however the city ordinance states that a conditional use for RV parks will go to the city council. Justin said a lot of the time the city council is the appeals board if the planning commission denies a conditional use permit.

Larry said that in the planning and zoning meeting, they did have good discussions with the park owners to determine what their controls were internally if they were allowed to have extended stays. They

expressed concerns that they didn't want it to start to look like a mobile home park. They have looked hard at their park rules and will look at those again.

Dan said, as they learned in the land use training they just had, this is a perfect example of the legislative body making an administrative decision. He read the PCMC code 15.56.060(3) which details that conditional use permits for RV parks do go to the city council for approval. They make their decision based on the recommendation of the planning and zoning commission. Normally conditional use permit applications are approved or denied in planning commission.

Seth Fotheringham, part owner of Painted Hills RV park and resident, said he and his wife remodeled a home and moved here to Parowan. They have a young son and plan on having him grow up in the community, and a member of this town. He said he does his best to support the city and feels that his wife does the same. He said they are trying to get involved in the community and feel that this will benefit the community and help it grow and bring business into the town as well as taxes.

Jessica Smith asked how hard it is to revoke a conditional use permit once it is issued and what the process is. Justin said if it doesn't comply with the conditional uses, it depends on the egregiousness of the compliance. Most towns will issue a warning and time to allow them to bring things into compliance. Most people do not want to lose their conditional use permit.

MOTION: Councilmember Burton moved to close the public hearing.

SECOND: Councilmember Downey seconded the motion

VOTE: All councilmembers voted in favor of the motion. The motion carried.

MOTION: Councilmember Topham moved to open the regular city council meeting.

SECOND: Councilmember Downey seconded the motion

VOTE: All councilmembers voted in favor of the motion. The motion carried.

CONSENT MEETING

No items were available for this meeting.

ACTION MEETING

6. Recommendation to City Council to Approve Doug Fox as a Water Board Member

MOTION: Councilmember Shurtleff moved to approve Doug Fox as a member of the water board.

SECOND: Councilmember Burton seconded the motion.

VOTE: All councilmembers voted in favor of the motion. The motion carried.

Mr. Fox thanked the council. He said water is one of our most important resources and he said he will do his best to help and protect Parowan and its residents in any way he can.

7. ~~Ordinance Amendments Verbiage Regarding Water Development Fee.~~ This item was tabled.

8. ~~Ordinance Amendments Verbiage Regarding Changing "Recreational RV Parks" from Permitted Use to Conditional Use in the HS-1 Zoned District; and Changing the length of Stay from "14 Days" to "Transient".~~ This item was tabled.

9. Lot Split Parcel A-2063-0000-0000 and Lot Line Adjustment Parcel A-2063-0001-0000 (200 South at 1600 West) by the Banks Group LLC

Dan called this the “Ace Hardware” area. Before they moved on with the preliminary plat, the development agreement, and the process to develop the commercial subdivision (which is being called the Parowan Parkway Commercial Subdivision), the property owners needed to do a lot split and adjust the boundary lines on another parcel. There are two parcels there, and they are splitting one parcel so there will be three. This has gone through all of the processes in planning and zoning. This also dedicates the public road on the east to the city, including a part of the parcel that is immediately east, which is not part of this development. Originally there was some concern from UDOT with this original proposal for ingress and egress. It was determined that they were going to need to have another access on the east side of this property. In order to do that, there will be an intersection on the eventual development. In order to do this lot split, our attorney very expertly keyed in on the fact that they were about to create an illegal lot because it would have no access. They had to modify this plat, and that is why it has taken a little bit of time to get it resurveyed and to dedicate the property owned by South Central Holdings, LLC. That gives the city access so the newly created lot is not land locked. This is necessary in order for this project to move on to the next step, which is development. As far as bringing water to the development, the subdivision was vested by a plat done in 2008, which allowed them to pay that water development fee which we are now getting rid of. They have paid this fee. They are trying to beat the reenactment of commercial impact fees which will go back into effect April 1st.

MOTION: Councilmember Downey moved to approve lot the lot split of parcel A-2063-0000-0000 and the lot line adjustment on parcel A-2063-0001-0000 (200 South at 1600 West).

SECOND: Councilmember Burton seconded the motion.

VOTE: All councilmembers voted in favor of the motion. The motion carried.

WORK MEETING

10. Swearing in of New Parowan City Police Lieutenant by Heather Shurtleff, Deputy Treasurer

Chief Adams asked Deputy City Recorder Heather Shurtleff to swear in Officer Eamonn Taylor as the new Parowan Police Department Lieutenant. Lieutenant Taylor recited the oath of office as administered by administered by Heather.

11. OHV Certification, Chief Adams

Chief Adams said he is now legal to drive an off-highway vehicle (OHV) in the state of Utah in compliance with the new laws that went into effect January 1, 2023. These laws will start being enforced on February 1st, 2023. Anyone 18 years or older driving any ATV (snowmobiles not included) must certify with the state by taking the online OHV course. This takes about 15 minutes. If a driver is under 18, they are required to take the existing, separate online youth OHV course or taking the improved, in-person hands-on skills test. They are going to start enforcing the new laws on the roads in the city limits. They will check to make sure everyone is certified starting February 1st. This will apply to out of state visitors as well. Chief Adams said it is your duty to know the local laws when you recreate.

Councilmember Burton asked how they will verify if they have taken the course. Chief Adams said they can have either a digital copy of the certification on their phone, or carry a printed certificate. They can run a verification with their name and date of birth. Dan asked if they are going to put an endorsement on driver's licenses. Chief Adams said there hasn't been talk of that yet.

Janell Zajac asked if she sees a utility vehicle that is doing something wrong, how would she report that. Chief Adams called her to call dispatch. The dispatch number is 435-586-9445.

12. Discussion-Update on City/County Storm Water Retention Basin on City-Owned Parcel A-0012-0001-0000

Dan explained that this involves storm drain water from the Gurr subdivision and the Iron County Fairgrounds due to the parking lot modification. He said what has happened in the past is the storm drain water from Gurr Subdivision used to terminate out on 300 East. Now, the water comes out of the north end of the subdivision and goes in to the fairgrounds. Now that the fairground parking lot has been modified, during the last major rain storm, the storm water sheet flowed across the parking lot, gathered in the southwest corner of the soccer fields and ran down the west boundary of the soccer fields headed straight for Councilmember Burton's house (200 North). In order to reach his house it would have had to go over the road, but there is not much structure there to deal with the water.

The city and the county had been talked about what to do with the water (it is both city and county water.) The situation was discussed between Cleve Matheson and the city engineer. The water is both entity's responsibility. The city owns the triangular piece of property east of Councilmember Burton's home. This property was identified as a good place to put a storage retention basin that would be able to take this water and let it percolate down into the ground. He said once the top soil is removed, that is a basically a gravel pit. It is a perfect place to recharge, and a perfect place to put water. The county engineer did some calculations to figure out, in a worse case scenario, how much water that would be. He said we aren't talking about a large pond. We are talking about a shallow retention basin that will spread out across that area which is roughly 1.8 acres. He said without having really high sides, it will be able to take all that water.

In order to get the water into that place, the original plan was to run a culvert under the road, and run it diagonally along the old Paragonah highway. After a lot of thought, the city engineer thought it would be better to turn the water by using a concrete structure to turn it to the east. On the northeast corner of the soccer fields, they will put in a drop box with a grill over it. The water will be captured in the drop box, then go under the road in a culvert into a ditch on the other side of the road, which will take the water into the retention basin.

Dan said this is the conversation that has been happening. Kelly Stones has been involved. Dan sat down with Kelly and the county engineer and went over some of the fine-tuned points. The county has an MOU almost finished because this is a joint county/city project. The good thing is the county is going to spend all the money and do all the work. The MOU will state that it will be the city's responsibility to do some maintenance on the retention basin – they will have to go in and brush hog it so willows and trees don't grow.

Dan said it was decided to locate the retention basin as far to the north of the property as possible, because the city can still retain the strip of land that is along 200 North for city use. He said that is valuable land right on the road – you can put parking there in the future or build a building, whatever the city decides to do. The triangular part is not quite as useful. In future, the city could take a shallow retention basin like this and grass it and use it as a park. It will only take storm water during an event. The type of storm water it will be taking will be clean, not full of silt and trees, etc. They aren't planning on that now, but could be used in this manner in the future.

Councilmember Burton said he watched the flow of the water during the big rain event last summer, so he spoke with Rich Wilson about handling the flow. He has been concerned about this since then. Dan said they have started digging because Curtis DeMille was available and they didn't know when he would have time to do it again, so they went ahead. There wasn't really time to get the information out

to the council. Councilmember said they received phone calls asking if this was the new swimming pool. It is not. Dan said he wanted to get the information to the entire council, so that is why he asked that this be on the agenda.

Dan said there still needs to be discussion with the county because he's not sure they are aware that the west side of the soccer fields is used for parking and people access the smaller fields through the fence. The county has put down some rip rap to help with erosion. They need to consider some sort of pedestrian crossing.

Dan said he did not know that the council was not aware of this, because the conversation had been going on since Cleve was still with the city. Councilmember Burton said he knew about it and was sorry he didn't pass on the information. Dan said to expect an MOU soon, and if the council doesn't like the MOU, it can be changed, and no damage has been done. The county will cover the cost of the project.

13. Reports, Updates, Old Business Follow Up – Elected Officials and Staff:

Councilmember Shurtleff reported on the following:

Old Rock Church. Councilmember Shurtleff, Dan and the Mayor had a zoom meeting with the structural, mechanical and electrical engineers, as well as the architect on the Old Rock Church. There was lots of good information. He came away from that meeting feeling really good and optimistic. He said the building is not on the verge of collapse as many people thought. They talked about the bell tower, and the structural engineer was not concerned about the bell tower itself. Her concern was the bell itself. Councilmember Shurtleff and Dan are impressed with the engineering team because of their experience and the fact that the rock church's issues are no different from other historic building that they have seen. Their main concern is not the structure itself, but the structure in a seismic event.

Land Use Training. Councilmember Shurtleff reported on the land use training that was set up by Larry Zajac. He said there was lots of helpful information. It was an excellent training session.

Culinary Water Master Plan. Councilmember Shurtleff sat in on a meeting with Mr. Aaron Anderson with Bowen Collins regarding the culinary water master plan. There was a heated discussion regarding the state's impact on water. The bottom line is that Parowan is not in as bad a shape as other places. Parowan's infrastructure is in much better shape, he was told, than all of Washington County. The city has to be careful and must be proactive, but we are in a good position. Councilmember Burton said he felt the same way. He said we have to be proactive, and we will have to spend some money, but the city will be alright. Councilmember Shurtleff said Mr. Anderson will presenting the final culinary master plan at city council.

Councilmember Downey said she didn't have anything to report, however, she said she will be going up to UAMPS in Fillmore with Jeremy Franklin and Dan next week. She also said the roof on the library looks great.

Councilmember Topham reported on the following:

Land Use Training. Councilmember Topham seconded what Councilmember Shurtleff said about the land use training. She said she walked away with better knowledge than she had before. She thought it was great.

Parowan's Birthday. She reminded everyone about Parowan's birthday. The program starts at 9:00 a.m. at the high school gym. She said the luncheon is at 11:00 a.m. for everyone, and the town meeting is at 12:00 p.m. Saturday the 14th is the birthday ball from 7:00 – 10:00 p.m.

Swap Meet/Theater Board. She reported that Jet Smith is working on getting the swap meet ready for March. There will be a theater board meeting next week.

Councilmember Burton reported on the following:

Planning and Zoning Commission. The planning commission met. They tabled the hard surface motion and the billboard evaluation. These have been sent to the city's attorney for review.

Shade Tree Committee. The meeting was cancelled.

Meeks Pond. Councilmember Burton met with Dan Jessen and Cody Orton at the Meeks pond. They discussed the headgate. Cody is going to do a design and get back with them so they can see what they need to do.

"Your Land, Your Plan." Councilmember Burton attended this virtual meeting sponsored by the Utah League of Cities and Towns. He feels the city needs to participate in this program. He said there are some things that the city needs to take to heart. We need to capitalize on some of the assets the city has and use them for the city's benefit monetarily.

Winter Wonderland. Councilmember Burton said that the "Winter Wonderland" was a great success and is a great addition to the community. He said those involved should be commended on their hard work. He would like to see the if there is any way to leave the Old Rock Church lit. Councilmember Shurtleff said they discussed some uplighting that could be tied in with the upgrade to the electrical system. He agreed the lighting should be up all year.

Center Street/Main Street. Councilmember Burton said a citizen contacted him about the intersection at Center Street and Main Street and the hazard there. He said they were almost hit by a car. He said he approached his son David who works for UDOT about this, and he advised him to send in a request to UDOT for a traffic study. Dan has already sent in a request. Councilmember Downey said that the intersection at 200 South and Main Street is also bad. Councilmember Burton said he also talked to his son about the signs on 200 North and Main Street, and they have ordered the parts to make it handicap accessible and to get it functioning both directions. They will be evaluating this also. He asked about the signs for the crosswalks. Dan said he will report on that.

Pickleball. Councilmember Burton said he got an invitation to go to the pickleball courts at the fairgrounds. He said pickleball is very popular and there are a lot of people involved. They wanted him to see how many people play out there.

Miscellaneous. Councilmember Burton also asked about the water loading station. Dan said they are checking on a new billing vendor. He also said that they are going to light the "P" Hill for Parowan's birthday on Saturday after the birthday ball.

Dan Jessen reported on the following:

Groundwater Management Plan. The ground water management plan public hearing was held on Monday January 9th. It could be the final hearing on that. They presented a draft plan that relaxed the dates back a little on the curtailments, asked in concession that the major points of diversion be metered. This was held at the Parowan High School Auditorium. The turn out was not as good as they had expected. The city is very vested in the outcome of this – one hand they want this plan to pass because it exempts the city from having to require secondary water metering. This would be extremely expensive and would be a failure with our water system that we know is a closed system that uses what we would call “dirty” water. If you run this water through meters it is going to be problematic and very expensive. Getting a plan in place exempts the city from having to do this. The plan also curtails water rights. He said the fact that they pushed back the dates on that was something the farmers in the city have been asking for, so it was a good compromise. It will now go through a 60-day comment period. Anyone from the public or any entities can submit comments. He feels the city should make a comment. He said he will propose something and send it out to the council to see what they think about it. Dan said the whole point of the plan is to stabilize the aquifer in the valley, which is everybody’s goal. The state only has one tool to do so, and that is to control what water rights can and cannot be pumped. It is the state’s constitutionally mandated job to manage ground water. They have one tool to do so, and they are doing it. It is a good thing to see that they are working with us. He said we do have time and we do have options regarding managing the city’s water. We are not in a dire situation, but it is very real and it will impact development.

Airport Roof. During that very bad wind storm, the roof started to peel. Mick Lauer, the airport’s FBO, saw it happening, and he was (heroically) able to get on the roof in the middle of that and put weight on it to save the roof. They have had a couple of contractors bid on repairing the part that was damaged. We need to look at actually either rehabilitating or replacing the roof. He said after walking through the building, the roof is in better shape than they had worried. The screws and washers need to be replaced, but the galvanized roof is in good shape. They are going to get bids to rehab the roof. The insurance will pay to have it repaired.

Fairgrounds. Jet has been storing her floats in a building that the county built. They have decided they want to utilize that building year-round. They will be insulating the building. We will no longer be able to store floats there, so they need to find a new location. Dan said he thinks they will be able to put the floats in the storage units that the city has at the airport. The floats will take up one and half units that are currently available. Dan said Jet wants to move the 40-foot connex storage box that is at the fairgrounds to the airport. Dan is not sure we can do that per the city’s code. Larry Zajac said that in the land use training, they said the city needs to follow its own rules. The box is currently grandfathered in, however moving the box would trigger it to not be allowed. Councilmember Shurtleff asked about the storage units at the airport. Dan said the airport uses about 5 of the units, the floats will take up 1 ½ units, the city also stores Christmas lights and ball field lights there. Larry said county allows connex boxes on their property, so perhaps they should contact the county to see if they can leave it there. They are trying to find a solution.

County Auditor. Dan announced that he is officially done at the county. He is now solely the city manager, and he is happy to be here.

Meeks Pond. Signs have been put up at the Meeks pond. Shore fishing is allowed. They cannot get on the ice. The pond is very deep and could be potentially fatal if someone fell through the ice.

UDOT Traffic Study at Intersections. Dan said they made the request to have a study done. They have put it that application. Dan said that UDOT already has what they think is the optimal solution for 200 South and Main Street. They wanted to put in a concrete “kidney” structure that would not allow east-west travel. Cars would not be able to drive straight across Main Street on 200 South. When main street was redone, there was a lot of public clamor against that structure. Councilmember Shurtleff said that part of the problem was that the snow plows and school buses couldn’t get through there. Dan said we can ask UDOT to look at different options.

Ballfield Lighting Grant. Dan said he was sorry to report that we did not get the grant. The grant was for economic development, and they were looking for projects that provided new jobs. No recreational projects were rewarded. Lesson learned.

Crosswalks. Dan said they met with the crossing guards and Officer Townsend. Officer Townsend, as the SRO, is officially now managing the crossing guards/crosswalks. They got new equipment ordered where they were deficient in a few small places. They ordered some signs. The signs will be put in the turning lane during the crossing times. They made sure the schedule was good for the guards, and they came up with a list of back-up individuals with phone numbers that they could call. Dan said the regular guards are ready, alert, and going strong. They are still going to look at the signage and see what we can do to improve.

P-Hill Easement. Dan said the city received the MOU back from the school district. It has been fully submitted to the BLM. The BLM had a question about how tall the fence will be around the solar trailer. Once this is answered, he hopes they will be able to move forward. They will probably have to wait for better weather to install the system.

Shayne Scott. Dan announced that former Parowan city manager Shayne Scott, currently Kaysville, UT city manager, has just announced that he is leaving Kaysville and has been hired as the new Summit County Administrator.

Water Loading Station. Dan said he needs to talk with Judy and Kelly about this. The merchant’s software we were going to use for the water loading station is not compatible with the merchant that we have. They will need to make some decisions.

Pool. They found a company that would do a feasibility study for half the cost of first bid that was approved. That bid was \$29,500. They found a company that was more in line for what we needed for \$15,000. They were highly recommended by Tom Anderson. They are going to have a zoom meeting within the next week.

14. Closed Session – No closed session was held.

15. Adjournment:

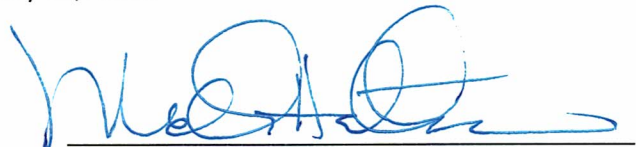
MOTION: Councilmember Topham moved to adjourn the meeting.

SECOND: Councilmember Burton seconded the motion.

VOTE: The Council voted unanimously in favor of the motion. The motion carried. The meeting was adjourned at 7:57 p.m.

(Signatures on next page.)

I approve the City Council meeting minutes of January 12, 2023.


Mollie Halterman, Mayor
Callie Bassett, City Recorder

Date Approved: FEB. 9, 2023