



Parowan City Council Meeting Minutes
November 9, 2023 – 6:00 p.m.
Parowan City Council Chambers
35 E 100 N, Parowan, UT 84761

Elected Officials Present: Mayor Mollie Halterman, Councilmember David Burton, Councilmember Sharon Downey, Councilmember Matthew Gale, Councilmember Jim Shurtleff, Councilmember Rochell Topham

City Staff Present: Dan Jessen, City Manager; Scott Burns, City Attorney; Callie Bassett, City Recorder; Heather Shurtleff, Deputy Recorder.

Public Present: See attached sign in sheet.

- 1. Welcome and Call to Order:** Mayor Halterman called the meeting to order at 6:00 p.m.
- 2. Opening Ceremonies:** Councilmember Topham offered the invocation. She then led the council and the public in the pledge of allegiance.
- 3. Declaration of Conflicts With or Personal Interest In Any Agenda Item:** No conflicts were declared.
- 4. Approval of Meeting's Agenda:**

MOTION: Councilmember Topham moved to approve the meeting's agenda as outlined with tabling agenda item six until the next meeting.

SECOND: Councilmember Gale seconded the motion.

VOTE: All councilmembers voted in favor of the motion (5-0). The motion carried.

5. Public Comment:

Councilmember Topham invited the PHS Girls' Volleyball team to address the council. They had an undefeated season: 29-0. They have had 58 wins and 1 loss in two years, with 37 consecutive wins. They are 2-time state champions (2022 and 2023). Coach Shelby Bartlett commended the girls on their seasons for the past two years. She said they have changed the culture of Parowan volleyball. She also said there are a lot of scholars on the team, and recognized them for taking 3rd in the state for their combined GPA as a team for the first quarter (3.8). Maddie Adams and Addie Guymon were academic all-region, and Addie Guymon was academic all-state. Councilmember Topham added that these girls are not only great athletes, but great human beings. The council and mayor congratulated the girls on their successes and for representing Parowan so well.

Troy Houston played the song "Let's Work Together" by Canned Heat on his phone for the council. He said this song serves as a reminder that we work stronger together than as an individual. He said as councilmembers they should thank the employees, even write them a card, for the work that they do. He said it is important to look for the good in people.

Douglas Fox thanked everyone for all they do.

David Burton said he was not here at the last meeting because of some health concerns with his wife. He wanted to recognize the police officers who assisted in the situation. Officer Dobrinski and Officer Hart helped and cared for his wife. He expressed his appreciation to all the officers that showed up.

PUBLIC HEARING TO HEAR COMMENTS FOR OR AGAINST PROPOSITION #5, THE PAROWAN CITY LOCAL RAP TAX, WHICH SHALL APPEAR ON THE 2023 MUNICIPAL GENERAL ELECTION BALLOT.

MOTION: Councilmember Downey moved to open the public hearing to hear comments for or against proposition #5, the Parowan City Local Rap Tax.

SECOND: Councilmember Topham seconded the motion.

VOTE: All councilmembers voted in favor of the motion. The motion carried.

Troy Houston said he is for Proposition 5. He said he hoped the citizens would really look at what we have here. He said Parowan is the gateway to Brian Head. People passing through Parowan to get to Brian Head are purchasing gas, fuel, staying, and eating, and the RAP tax is a quick way to make a positive impact in Parowan by getting this voted in with everyone paying a small, small, part of the taxes to go towards the city's recreation. He said most towns in Utah have a RAP tax. He asked that people vote yes.

Douglas Fox said that Proposition 5 will help fund a lot of things and strengthen this community. He said we can either pay for it ourselves out of our pockets, or we can have people help us pay for it.

MOTION: Councilmember Burton moved to close the public hearing to hear the public's comments on Proposition 5.

SECOND: Councilmember Downey seconded the motion.

VOTE: All councilmembers voted in favor of the motion (5-0). The motion carried.

CONSENT MEETING:

6. **Approval of City Council Meeting Minutes from October 26, 2023** (*tabled until the next meeting*)
7. **Approval of Warrant Register for November 9, 2023**
8. **Approval of October 2023 Financial Report**

MOTION: Councilmember Downey moved to approve the consent meeting agenda items 7 and 8.

SECOND: Councilmember Burton seconded the motion.

VOTE: All councilmembers voted in favor of the motion (5-0). The motion carried.

ACTION MEETING:

9. Locations for Dog Waste Stations: Mary Hanley

Mary said the Parowan Animal Assistance League (PAAL) donated dog waste station to the city. She said she met with the mayor and the city manager to choose the best locations for these. She said there will be three at the Lion's Park: one by the pavilion, one by the playground, and one by the kiosk. There will be two at the library park: one left of the flag pole on Main St., and one north of the playground on Center St. There will also be one at the Valentine's Peak Sport Complex; one on the corner of 100 North and Main Street by the gym; one at the Chevron; one at the Heritage Park; and one either at the seminary or the high school. She said the stations on Main street will be outside of the right of way. She said she went to the Historic Preservation Committee for their approval. Dan said seven of these stations will be on city property, and that is what the council will be approving. Councilmember Shurtleff said the city will maintain these and supply the bags. Dan has been talking with Justin Dalley to figure out how to lower the impact from a maintenance standpoint. Mary said they hope to help keep the city clean and looking nice.

MOTION: Councilmember Burton moved to approve the locations for the dog waste stations as presented.

SECOND: Councilmember Downey seconded the motion.

VOTE: All councilmembers voted in favor of the motion (5-0). The motion carried.

WORK MEETING:

10. Reports, Updates, Old Business Follow Up: Elected Officials and Staff

Councilmember Shurtleff reported that the airport board received an update on the re-construction at the airport. Mick Lauer reported that they met all their deadlines. At the time of the meeting, they were striping the runway. The lights and the navigation system are on back order. Councilmember Shurtleff said they met all the standards for pouring the asphalt. The airport will open either the 15th or the 17th.

Councilmember Shurtleff said the Historic Preservation committee met and approved the wrap around signage for the firehouse for the Parowan Prevention Coalition. He also said he appreciated all the help from the city crews for the flag retirement ceremony. He said it was really a good ceremony. They retired over 212 flags. Principal Bailey spoke with Councilmember Shurtleff to see if this could become an annual event during the week of Veteran's Day. He said the Veteran's assembly at the high school is Friday the 10th at 11:00 a.m.

Councilmember Gale reported on the Economic Development meeting. He said they received updates from the mayor on the pickleball courts and pump track, as well as updates on the new building at the high school that the school district will be building in the spring. He said it was good to receive that communication.

Councilmember Downey said she did not have any meetings to report on. She thanked Councilmember Shurtleff for the flag retirement ceremony. She said it was awesome, and it was very touching.

Councilmember Topham reminded people about the RAP Tax, proposition 5.

Councilmember Burton said that the scarecrows on Main Street were great. He said that was a fun thing for the families. He said the bathrooms at the parks have been winterized. He said he wanted to clear up some misconceptions about the Meeks Park. He said there have been some conceptions that they are just watering weeds down there. He said they have 10 perennial, pollinating flowering shrubs and three drought resistant grasses that have been planted at the Meeks Park. He said from a farmer's perspective, there was a good seeding. During the summer they had four separate horticultural experts from the USU extension service that were providing advice on the re-seeding. They were directed to water so they would produce the pollinating flowers and to get the roots established. He said when they could to a certain point, they were directed to have the grass mowed. He said next year we will have the pollinating flowers and grasses. He said Ron Roth has done most of the work of watering. Councilman Burton said he donated the sprinklers and hoses so they could maintain the plants and seeded grasses. He said he wanted that represented properly.

Councilmember Burton said that 19 trees have been donated and planted by volunteers. He said they have been working hard to bring this park along. In regards to the urban fishery, he said they have been blessed with a lot of water this year. They do not have the constant source of water provided with the city's water right, but there was plenty of water this year. He said when there was no water running into the pond, he would contact the farmers and, where there was excess water, would ask them to divert the water into the pond, which they did. They were able to maintain the urban fishery throughout the summer. He said they will have to address the consistent source of water there.

Councilmember Burton said there are plans to re-establish the trails. He said there is a lot going on at that park. He said there has been a lot of work done there and hopefully next year they will have pollinating perennial flowers. He said with proper information, people should understand what is going on at that park. He said it is a continual process, and he wished they would have more volunteerism instead of criticism.

Dan Jessen said they have been working with Mayor Todd Robinson (Paragonah) who has donated his architectural skills to help finish the master plan for the pickleball courts area. This will be on an upcoming agenda. Dan said the council approved the sale of part of the city yard to South Central. They are going to fence that. Dan is going to have the fencing company they use to do their chain link to come and install chain link on what will be the backside of the pickleball courts area. They will take out all the other fencing and grade that area. He said public works has already moved the gravel piles. Dan said he has correlated with the county how they are going to change the drainage and flow of the area. The mayor added that with the new layout, there will be over 100 preserved parking spaces.

Dan reported that there is a public announcement on the new cell project which the city was a partner on through the power company. This will be on an upcoming agenda after they receive more details and the power board has heard it. Dan said there was a new release done by NuScale and UAMPS stating that the project is coming to an end. This will impact Parowan, but not negatively.

Dan said the work on the flood channel had been suspended while they worked out issues between the county and some of the land owners. He said the work they did was to prepare for the spring runoff. They would like to go back in and continue to make improvements. He said they need the county to come in and take the lead on this. There were some disagreements with some landowners on how that would happen. They stopped all work until that could be figured out. They had a good meeting between the owners, the city and the county and came up with some resolutions. The county is now writing up an MOU. Dan said this will be a good winter project.

Dan reported the Parowan Pumpers (of which Parowan City is a part) called a meeting to talk about the aquifer project they are working on and have a grant for. The state people from Water Optimization were there. This grant is a water users grant. It is not applied for by the city. They raised the cap from \$250,000 to \$1,000,000 that can be applied for by that group. He said that everyone is on the same page on this. He said it is good to see everyone united in wanting to solve the water problems.

Mayor Halterman mentioned that dirt has been moved at the bike park. The area has been grubbed and cleared. They have some preliminary designs they are looking at and working through. She just completed the 6-month grant report. Things are moving in a positive direction.

Staff: Callie Bassett reported the county has asked the city to hold their election canvass on Tuesday, December 5th, 2023, and they will need to hold a special meeting to do that.

11. Closed Session: There was no closed session held.

12. Adjournment

MOTION: Councilmember Topham moved to adjourn the meeting.

SECOND: Councilmember Burton seconded the motion.

VOTE: All councilmembers voted in favor of the motion. The motion carried. The meeting adjourned at 6:50 p.m.

(Signatures on Next Page)



Mollie Halterman, Mayor



Callie Bassett, City Recorder

Date Approved: December 14, 2023