



## **PAROWAN CITY COUNCIL WORK MEETING**

**Thursday, August 22, 2024 – 5:30 P.M.**

Parowan City Council Chambers

35 E 100 N, Parowan, UT 84761

Office: (435) 477-3331

**Elected Officials Present:** Mayor Mollie Halterman, Councilmember David Burton, Councilmember John Dean, Councilmember Sharon Downey, Councilmember David Harris, Councilmember Rochell Topham

**City Staff Present:** Dan Jessen, City Manager; Scott Burns, City Attorney; Callie Bassett, City Recorder; Stacy Gale, Deputy Treasurer; Keith Naylor, Assistant Zoning Administrator; Chief Adams, Parowan PD

**Public Present:** See attached sign in sheet.

**Welcome and Call to Order:** Mayor Halterman called the meeting to order at 5:32 p.m.

**Opening Ceremonies:** Jennifer Hunger provided a prayer and led the Pledge of Allegiance.

### **Declaration of Conflicts With or Personal Interest In Any Agenda Items:**

The Mayor asked if there were any conflicts with or personal interest in any items on the agenda, to which all council members responded, "No."

**Public Comment:** There were no public comments.

### **CONSENT MEETING**

**Approval of City Council Meeting Minutes from August 8th, 2024**

**Approval of Warrant Register for August 22nd, 2024**

"I make a motion to approve the consent meeting agenda items 5 and 6."

Motion made by Sharon Downey. Seconded by David Burton. Motion passed unanimously.

### **ACTION MEETING**

**Approval of Temporary Beer Event Permit for Sweet Pea Farm & Orchard's 'Farm to Table' Event**

Stacy Gale explained that Sweet Pea Farm & Orchard's "Farm to Table" event would be held on September 21, 2024. The council reviewed the request for the temporary beer event permit.

"I make a motion to approve the temporary beer event permit for Sweet Pea Farm and Orchard for their Farm to Table event on September 21, 2024."

Motion made by John Dean. Seconded by Sharon Downey. Motion passed unanimously.

### **Ordinance to Update Parowan City Committee Code Regarding Resident Requirement – Ordinance 2024-14**

The council discussed and voted to update the Parowan City Committee code regarding resident requirements.

"I move that we update the Parowan City Committee Code regarding resident requirements, Ordinance 2024-14."

Motion made by David Burton. Seconded by Sharon Downey.

Roll Call Vote:	AYE	NAY
David Burton	X	
John Dean	X	
Sharon Downey	X	
David Harris	X	
Rochell Topham	X	

Motion passed unanimously by roll call. Ordinance 2024-14 was adopted.

#### **Mayor's Recommendation for Airport Board Member**

The Mayor recommended Col. Kike De La Paz for the new airport board member position. He is a 30-year, retired army colonel, and has a background that includes security for McCarran Int'l Airport. Sharon Downey said that she has known Col. De La Paz for a very long time and said he is a wonderful person.

"I'll make the motion to approve Kike De La Paz to be a member of the airport board."

Motion made by Sharon Downey. Seconded by David Burton. Motion passed unanimously.

#### **WORK MEETING**

##### **Designated Storm Chaser for Parowan City Request and Discussion**

Ian Bussey proposed offering volunteer storm chaser/spotter services to assist in weather monitoring. The council expressed interest on a purely volunteer level, and discussed coordination with city public safety officials.

##### **Iron County Yeti – Jr. Hockey Team Information**

Todd Renae and Gabe Goache introduced the Iron County Yeti junior hockey team program and discussed hosting players in the community. They highlighted community engagement and the impact of youth hockey.

##### **Step In Grade and Employee Incentive/Bonus Program Overview for Council Consideration/Feedback**

Jennifer Bradbury presented the Step In Grade and Employee Incentive/Bonus Program that she and the salary committee worked on for the past few months. The council proceeded to an in-depth discussion of the proposed program. It outlined the need for performance evaluations, cost of living adjustments (COLAs), and employee recognition.

##### **Discussion on Fire Chief Appointment Process – Consider Volunteer vs. Hired Employee Chief**

The council debated whether to retain a volunteer Fire Chief or designate a hired employee. The discussion included volunteer representation from Ryan Chidester and Jaxon Perry, and potential budget impacts for part-time or full-time scenarios. Dan Jessen, Mayor Halterman, Councilmembers Rochell Topham and David Harris will attend the next fire meeting on Wednesday, August 28<sup>th</sup>, at 7:00 p.m. to discuss it further with the fire department volunteers.

##### **Water Board Recommendation & Discussion to Update Water Code**

- a. Definition of Service Area & Discuss Whether or Not to Allow New Connections Outside City Limits

The council reviewed the Water Board's recommendation on defining the city's service area, which is the area within city limits, plus existing water lines outside of the city limits. They also recommended that no new connections be added to those existing lines.

b. Designation of Wet Lots vs. Dry Lots Relating to Involuntary Annexation Into City and Water Entitled Lots

The council discussed designating "wet lots" and "dry lots" accordingly, especially concerning involuntary annexed properties, and implications on future connections and developments.

**AJM Annexation Discussion on Next Steps**

The council discussed the next steps for the AJM annexation, affected by earlier confusion regarding the Boundary Commission's involvement. They identified queries to present to the developer and what to include in a potential annexation agreement. Information provided by the developers to the city will be inspected by the city engineer. The city must be prepared to answer questions about what they would like to require as far as zoning, density, open space, etc.

**Reports, Updates, Old Business Follow Up**

Councilmember Topham reported on the theater board. There will be a fall production entitled "Puffs." They need an additional board member. She reported that the traffic gates at the elementary school are working great.

Councilmember Harris reported that he attended the Rocky Mountain Power (RMP) meeting and he thought it went well. He said he has a new found respect for our UAMPS people. He attended the UAMPS conference and said that UAMPS is looking out for the citizens.

Councilmember Dean said he thinks the chip seal on the roads is looking beautiful. Dan said they will be crack sealing and prepping other roads this fall, and will be prepping this winter to start again in the spring. David Harris added that Aldo is keeping him updated. John Dean said the soccer fields are in great shape. He gave kudos to Justin.

Councilmember Downey said the RMP meeting was very good and the people involved were receptive to the needs of the city. Dan said they isolated the route on the distribution system that feeds Parowan and were able to dial back the fire settings.

Councilmember Burton said they need to keep on the BLM and for the Dry Canyon Pond permitting process. He said the PI is in good shape and will most likely not be shut off early. He reported on the planning and zoning meeting. He listened in on the LPC meeting, and there are a couple of things the council should discuss. He attended the Cedar Breaks Visitor Center ribbon cutting and dedication and it is now open to the public.

Dan Jessen reported that one aspect of the meeting with RMP was the concern about the 45% rate hike. UAMPS pushed back on that. The joint committee on utilities asked RMP tough questions about several things, including the price increase. The city needs to look at risk exposure on power lines near wild lands. He reported there were good things to take to the water board for them to look at from the UAMPS conference. He said the water project is moving forward. They hope to finalize design and get cost estimates soon. They want to go out to bid November 1.

Mayor Halterman reported that she attended a rural meeting with the ULCT. There was a mayor's round table. Two prominent community members in southern Utah recently lost their life by suicide. This a topic they discussed and want communities to know that there are resources available to help with people who are struggling. 988 is the number to the crisis hotline people can call. She said it really is OK to ask people if they are contemplating self-harm.

Scott Burns thanked members of the Planning Commission. He commended the Mayor, Dan, and Council on the RMP meeting. It was handled on a high level of sophistication and was impressive to watch. He said the police department continues to be busy with interesting cases.

Chief Adams reported that they had 13 or 14 applicants for the officer position. They have received some good applications. The test date will be a week from Monday or Tuesday.

Callie Bassett said the administrative office staff has loved the free trial of ClerkMinutes. The program is very easy to use, and it generates a concise summary of the meeting.

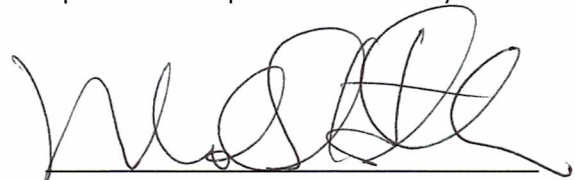
**Closed Session:** There was no closed session.

**Adjournment**

The council meeting was adjourned at 9:04 p.m.

"I make a motion to adjourn."

Motion made by Sharon Downey. Seconded by Rochell Topham. Motion passed unanimously.



Mollie Halterman, Mayor



Callie Bassett, City Recorder

Date Approved: 9/12/2024