

**Planning and Zoning Minutes  
February 16, 2022 – 6:00 P.M.  
Parowan City Office – 35 East 100 North**

**Members Present:** Larry Zajac (Chairperson), David Burton (City Council Representative), Cleve Matheson (City Manager/Zoning Officer), Mollie Halterman (Mayor), Lily Shurtleff, Jake Hulet, Christian Jones (City Attorney), Stacy Gale (Interim Secretary)

**MEMBERS ABSENT:** None

**PUBLIC PRESENT:** Jim Jense, Cyndi Hanley, Matt Gale (City Councilperson), Sharon Downey (City Councilperson), Jim Shurtleff (Councilperson), Rochell Topham (City Councilperson)

**CALL TO ORDER:** Larry Zajac called the meeting to order at 6:00 P.M.

**ANY CONFLICTS WITH ITEMS ON THE AGENDA:** No conflicts were declared.

**APPROVAL OF MINUTES (February 2, 2022):** Jake Hulet made a motion to approve the minutes from the February 2, 2022 meeting. Lily Shurtleff seconded the motion. All members present voted in favor of this motion. The minutes were approved.

**New 2 Unit Shop at 1077 West 200 South – Jense Properties:** Larry Zajac asked Jim Jense what the use of the buildings will be; Jim said they will be used for inside warehouse and sales or wholesale outlets. Larry asked if there are any issues connecting to the water with the new ordinance; Cleve Matheson said there are not any water issues because the ordinance is not in effect yet, and there will not be even when it is. It was discussed that the shaded corner on the north east corner of the property is a joint shared access with the adjacent lot. Larry asked if the curb and gutter will be similar to the first building; Jim said yes.

Cleve said Jim Jense needs to give him the UDOT access letter before he can complete the building permit application.

Jake Hulet made a motion to approve Jense Properties new 2-unit shop at 1077 West 200 South to proceed to the building permit process. Lily Shurtleff seconded the motion. All members voted in favor.

**MEMBER REPORTS:** David Burton asked what is happening with the Falcon Ridge apartments. Cleve said we are reviewing utilities and they should be coming back at the next meeting.

**ADJOURN:** Lily Shurtleff made a motion to adjourn the meeting at 6:09 P.M. Larry Zajac seconded the motion. The meeting was adjourned.

*Minutes Approved at the March 2, 2022 Meeting*

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*Larry Zajac, Committee Chair*

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*Stacy Gale, Interim Secretary*