

Parowan City Planning and Zoning Minutes
July 20, 2022 – 6:00 P.M.
35 East 100 North – Parowan City Office

MEMBERS PRESENT: Larry Zajac (Chair), Jake Hulet, Jamie Bonnett (by phone), Jerry Vesely (by phone), Mollie Halterman (Mayor), Judy Schiers (Secretary), David Burton (Council Representative)

MEMBERS ABSENT: Heather Peet

PUBLIC PRESENT: Sharon Downey (Council)

CALL TO ORDER: Larry Zajac called the meeting to order at 6:00 P.M.

ANY CONFLICTS WITH ITEMS ON THE AGENDA: There were no conflicts declared.

APPROVAL OF MINUTES (JUNE 15, 2022): Jerry Vesely made a motion to approve the minutes from the June 15, 2022 meeting. Jamie Bonnett seconded the motion. All members present voted in favor of this motion.

PROPOSAL FROM RURAL COMMUNITY CONSULTANTS – SUBDIVISION REVIEW: Larry said that Rural Community Consultants has given us a proposed bid to help with the Subdivision Ordinance and Checklist (see attached). Larry said we asked Rural Community Consultants to review our current code against state statutes and planning and zoning best practices.

He said there are a few items of clarification that he would like to get back from them regarding the proposal. He would like to question them on items three (3) and (5) five under project understanding and see what their intent and scope of work would be. He said he would also like to be clear on the total amount billed and the hourly rate.

This item will be brought to the next Planning Meeting after some clarifications are made, before a vote is sent to the council.

MEMBER REPORTS: Larry said that this committee is a five-member group with two alternates. Lily Shurtleff resigned last week. Heather Peet is an alternate and could step into a primary position, which would put the committee at a five member, no alternate status. As a committee perspective, and to function with some continuity, it would be best to have two alternates. In that regard, Larry asked David Burton to approach the City Council and Mayor with a request to fill those positions. He said to be clear, that would give us five members that are current and looking for two alternates. David asked if the alternate automatically moved to the permanent position. Larry said he thinks that would be the mayor's decision. He told the members if they knew of anyone interested in volunteering and willing to serve, give those names to David Burton.

David said when recommending someone, try and see if they fulfill the needs of this committee and has some knowledge.

ADJOURN: Jake Hulet made a motion to adjourn the meeting at 6:25 p.m. Jerry Vesely seconded the motion. Meeting was adjourned.


Larry Zajac, Chair


Judy Schiers, Secretary

Minutes were approved August 3, 2022