

**PAROWAN CITY CULINARY WATER BOARD MINUTES**

**WEDNESDAY – APRIL 13, 2022**

**6:00 PM. – 35 EAST 100 NORTH – PAROWAN CITY OFFICES**

**MEMBERS PRESENT:** Don Horton (Chairman), Jim Shurtleff (Council Representative), Sam Halterman, Mark Carney, Tom Gurr

**MEMBERS ABSENT:** Coy Stowell

**CITY STAFF PRESENT:** Kelly Stones (Public Works Superintendent), Cleve Matheson (City Manager/Zoning Officer), Mollie Halterman (Mayor), Heather Shurtleff (Deputy Recorder)

**PUBLIC PRESENT:** Sherri Carlson, Chad Schmuker, Collin Shurtleff

**CALL TO ORDER:** Don Horton called the meeting to order at 6:05 PM.

**DO MEMBERS HAVE ANY CONFLICTS TO DECLARE?** None

**APPROVAL OF MINUTES:** Jim Shurtleff moved to approve the minutes of March 9, 2022 as printed. Don Horton and Tom Gurr abstained from approving the minutes, as they were not present in the March 9, 2022 meeting. Sam Halterman seconded the motion with the adjustment of adding Mollie Halterman (Mayor) as present for the meeting. All members present, and not abstaining, voted in favor of the motion. The motion carried. The minutes were approved.

**CULINARY WATER TIER FEES/EXCESSIVE WATER USAGE:** Mark Carney talked with the board about culinary water tier rates, the current tier rates for Parowan City and other current rates for surrounding cities. (See attached) There were many different tier set ups and rates; some included usage on the base rates, called a “take or pay” (such as 0 – 5,000 gallons or 0 – 8,000 gallons) while others included no usage with the base rates. Some cities broke out different categories for the base rates and tier schedules (residential, commercial or industrial) and some did not.

Cleve Matheson talked about no longer being able to charge more for the connections that were beyond the city limits per the State of Utah; Parowan was no longer charging that increased fee. The increased fee was still in the current fee schedule, but would be deleted at the next fiscal year. There was a discussion about different fees the residents in the county didn’t have to pay, such as Parowan City property taxes.

The Water Board discussed at length the information Mark Carney compiled in order to make an informed decision regarding changing the Parowan City culinary water fees to address excessive culinary water usage and incentivize conservation.

Currently Parowan City charged the following:

**Monthly Water Base Rates (which included usage 0-5,000 gallons)**

¾ inch - \$32.74

1 inch - \$37.34

1 ½ inch - \$45.65

2 inch - \$54.12

4 inch – 87.65

6 inch - \$120.02

**Monthly Usage Charges**

0-5,000 gallons	Base Rate
5,001 – 10,000 gallons	\$1.19 / 1,000 gallons
10,001 – 15,000 gallons	\$1.78 / 1,000 gallons
15,001 + gallons	\$2.45 / 1,000 gallons

Mr. Carney suggested a work session so the Water Board could sit down and give the matter the time and energy required to put together a good recommendation for the City Council.

The Water Board wanted to allow for indoor use and reasonable outdoor use, including properties that did not have pressurized irrigation, before additional tiers were put in place to encourage conservation. Reasonable indoor use was the criteria for originally setting the base rate to include 0-5,000 gallons. A discussion ensued, with the board wanting to establish what reasonable and unreasonable culinary usage might be.

Cleve Matheson talked about the state establishing up to ½ acre foot per year for inside use and 1 acre foot per year for both inside and outside as reasonable use. The board also talked about most residents doing a good job with conservation, only a few residents were putting a real strain on the system. Mr. Matheson said there would be a rate study in the water master plan, but it was very important to understand the information in the rate study. Mark Carney talked about a rate study not typically including conservation; a rate study was based on what could reasonably be recouped for the cost per 1,000 gallons (that 1,000 gallons included the labor, electricity, chemicals, maintenance and repairs, etc.).



Mark Carney talked about being asked if there was actually a drought. Mr. Carney answered yes, there was most definitely a drought and no one knew how long it would last; at some point an excessive water usage fee would need to be paid. The board members present agreed that the only way to get people to conserve was to give them the opportunity to control how much the water would cost them.

Sam Halterman asked how much notice would be needed for the changes to be included on next fiscal year's fee schedule. Cleve Matheson answered the changes should be set in May. Mark Carney and Jim Shurtleff talked about not wanting to change the tier rates across the board, wanting to focus on the overuse and abuse of the system.

Tom Gurr spoke briefly about the possibility of keeping the base rates the same whether the water is turned on or off.

The water board decided not to make any decisions until a work meeting could be held. The board talked further about setting an additional work meeting to discuss the base rates and tiers. Don Horton set a work meeting for April 20, 2022 at 1:00 PM. Mark Carney said he would prepare something for the meeting. Cleve Matheson asked to include items 5 & 6 in the work meeting.

**Jim Shurtleff moved to table items 5 & 6 on the current agenda to discuss at the work meeting on Wednesday – April 20, 2022 @ 1:00 PM. Tom Gurr seconded the motion. All members present voted in favor of the motion. The motion carried.**

**Mark moved to change item 4 on the Special Culinary Board Work Meeting from Culinary Water Tier Fees to Culinary Water Tiers. Jim seconded the motion. All members present voted in favor of the motion. The motion carried.**

**HYDRANT METER RENTAL FEES:** This item tabled until the work meeting on April 20, 2022.

**WATER FILL STATION FEES:** This item tabled until the work meeting on April 20, 2022.

**STAFF AND MEMBER COMMENTS:** The tentative date to begin the install for the fill station would be May 23, 2022.

**PUBLIC COMMENTS:** None

**ITEMS TO BE DISCUSSED AT THE NEXT MEETING:** None

**ADJOURN:** Tom Gurr moved to adjourn. Mark Carney seconded the motion. All members present voted in favor of the motion. The meeting was adjourned at 6:53 PM.

**PAROWAN CITY PRESSURIZED IRRIGATION BOARD MINUTES**

**WEDNESDAY – APRIL 13, 2022**

**6:00 PM – 35 EAST 100 NORTH – PAROWAN CITY OFFICES**

**MEMBERS PRESENT:** Don Horton (Chairman), Jim Shurtleff (Council Representative), Sam Halterman, Mark Carney, Tom Gurr

**MEMBERS ABSENT:** Coy Stowell

**CITY STAFF PRESENT:** Kelly Stones (Public Works Superintendent), Cleve Matheson (City Manager/Zoning Officer), Mollie Halterman (Mayor), Heather Shurtleff (Deputy Recorder)

**CALL TO ORDER:** Don Horton called the meeting to order at 6:53 PM.

**APPROVAL OF MINUTES:** Mark Carney moved to approve the minutes of March 9, 2022 with the adjustment of adding Mollie Halterman (Mayor) being present to the minutes. Jim Shurtleff seconded the motion. All members present, and not abstaining, voted in favor of the motion. The motion carried. The minutes were approved.

**DO MEMBERS HAVE ANY CONFLICTS TO DECLARE?** None

**PRESSURIZED IRRIGATION TURN ON DATE AND SCHEDULE:** Kelly Stones said the pressurized irrigation would be turned on April 19, 2022. The schedule would alternate from the last watering season, except for the Monday/Thursday schedule. The schedule was as follows:

<b>Mondays/Thursdays</b>	<b>City Parks, Cemetery, Schools, Churches and all residents south of 200 South.</b>
<b>Tuesdays/Fridays</b>	<b>Odd House Numbers north of 200 South</b>
<b>Wednesdays/Saturdays</b>	<b>Even House Numbers north of 200 South</b>

**No Sunday Watering**

**Plant lawn at your own risk**

**No watering between 10 AM and 6 PM**

**Schedule is subject to change depending on availability of water**

Sam Halterman mentioned complaints that the City shouldn't be watering when its raining. A discussion ensued. Kelly Stones said it would be very time consuming to turn the different watering stations off all over town when it rained, and most of the time by the time the stations were turned off the rain would be over. If a rain storm started in the evening, the City would have to pay someone overtime to turn everything off. Tom Gurr commented that just because it was raining didn't mean that the storm would lay down even close to the moisture one good



sprinkler would provide. It was mentioned that a lot of residents also left their sprinklers on when it rained. Mr. Stones said most of the stations would just not be practical to turn off, but during a big storm possibly the Lions Park, City Park and the farthest Far South Section of the cemetery could be turned off.

Mark Carney mentioned the good snow storm Parowan had recently and wondered about turning the pressurized irrigation on a few weeks later and then leaving the water on at the end of the season a few weeks longer. Kelly Stones said if the irrigation didn't get turned on when the Yankee was turned out all of the water would just run down to the farmers; the residents paid for the water, and they were entitled to the 25%. Mr. Stones said the pressurized irrigation was only what mother nature provided, we use it or waste it down the canal.

**STAFF AND MEMBER COMMENTS:** Cleve Matheson said the 300 East well 200 amp motor was fried. The issue seemed to be a lightning strike, as there were no indications of power fluctuations. Mr. Matheson and Kelly Stones were looking into the matter.

Sharon Carlson and Chad Schmuker left at 7:10 PM.

The motor was being rewound and would cost approximately \$9,500. The Water Board discussed the matter at length.

**PUBLIC COMMENTS:** None

**ITEMS TO BE DISCUSSED AT THE NEXT MEETING:** None

**ADJOURN:** Tom Gurr moved to adjourn. Sam Halterman seconded the motion. All members present voted in favor of the motion. The meeting adjourned at 7:12 PM.



Heather Shurtleff, Deputy Recorder



Date minutes were approved